



OKLAHOMA
LONG TERM CARE [WITH HOME HEALTH DEEMING]
TESTING SITE EQUIPMENT LIST AND AFFIDAVIT FORM 1503KC

THIS LIST MUST BE ACCOMPANIED BY FORM 1502KC

The Testing Site must include all of the materials necessary to properly administer any of the randomly selected Skill tests. The RN Evaluator/Observer is required to review all of the Skill Tests they receive prior to administration and ensure that the appropriate laboratory equipment is available prior to testing. Please refer to the following list for equipment requirements.

EQUIPMENT PROVIDED BY TESTING SITE

- Internet connected computers
- Long-term Care Bed with side rails, working bed brakes
- Laundry Hamper
- Bedpan
- Bedside Stand
- Over Bed Stand
- Wheelchair with working brakes and footrest
- Hand Washing Sink with running water, Liquid Soap, & Paper Towels
- Wash Cloths, Towels
- Wash Basins
- Emesis Basins
- Graduate
- Call Light – doesn't have to be a working call light
- Wastebasket
- Wall Clock – one in skills lab and one in knowledge test room
- Gait Belt/Transfer Belt
- Walker
- Quad Cane
- Food Tray, Plate, Silverware
- Linens including: pillows and top linens, pillowcases, flat & fitted sheets, bath blanket, water proof pads, blanket, resident gowns
- Dentures, Denture Container, Toothbrush
- Teaching Stethoscope and Blood Pressure Cuff
- Privacy Curtain (may not be a portable screen)
- Gloves
- Mannequin (Perineal area for female)

ADDITIONAL EQUIPMENT PROVIDED BY EVALUATOR/OBSERVER OR FLEXIBLE TEST SITE

- Pen and/or Pencil to record vitals, etc.
- Actor's Toothbrush, Toothpaste and Cup
- Actor's Brush/Comb
- Recording Forms (Post-It note pads available from Headmaster upon request, no charge)
- Liquid Soap
- Tissues, Toilet Paper
- Digital Oral Thermometer and sheaths for probe
- Alcohol or Alcohol Pads
- Oversized Pants, Shirt and Socks that will fit over actor's clothing
- Two audible count-down timers
- Orange Stick and Nail File
- Non Skid Shoes or Slippers
- Individual Sized Food Items (applesauce, pudding, etc.)
- Napkins and Diet Card
- (2) 240 cc cups and (1) 120 cc juice glass (first set is free, additional sets are available from Headmaster for \$15/set plus shipping)
- Pre-measured "urine" fluid amounts in unmarked containers (hint: use yellow food coloring in water for bedpan and output)
- Watch with a second hand

ROOM REQUIREMENTS: INTERNET CONNECTED COMPUTERS TO ADMINISTER EXAMS

- **Distraction Free Skills Lab** - for administration of skills exam (with all equipment & supplies listed available & in good working order)
- **Distraction Free Knowledge Test Room** – for administration of the Knowledge Exam
- **Holding or Waiting Area** – where candidates may wait to take the exam

Testing Sites and Observers may mutually agree to a different mix of equipment distribution and a Test Observer may use their consumable supplies reimbursement to purchase consumables from the test site, or bring linen and take care of laundry depending on mutual agreement with the test site. Please call HEADMASTER toll free at 1-800-393-8664 if we can be of assistance regarding these issues.

SITE AFFIDAVIT

We hereby certify that:

Facility Name: _____

Phone: _____ Ext: _____ Fax Number: _____

Contact Person's Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

has the equipment listed herein and will make the equipment available to HEADMASTER certified RN Observers (independent contractors) for the purpose of administering Long Term Care [Home Health Deeming] knowledge and skill tests to Long Term Care [Home Health Deeming] candidates at our Site.

Site Administrator Signature: _____ Date: ____/____/____

Test Observer Signature: _____ Date: ____/____/____